

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, September 9, 2021
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:	President:	L. Langenburg
	Vice-President:	J. Trimberger
	Treasurer:	D. Long
	Trustee:	K. Goodlein
	Director:	A. Shank
Absent:	Secretary:	K. Frankfort

VISITOR COMMENTS

None.

BOARD COMMENTS

None.

APPROVAL OF MINUTES

Regular Meeting of August 12, 2021.

Director Shank and Trustees noted the following errors:

- The meeting day and year are incorrect.
- Trustee Karin Goodlein’s name is spelled incorrectly throughout the minutes.
- In the Board Comments Section. The MMLL meeting is the Annual MMLL Meeting and the location should be spelled Caberfae.
- In the New Business Section. Jody’s name was spelled incorrectly and she retires after 19 years of great service to the library.

Motion and seconded made by President Langenburg and Trustee Goodlein to approve the regular meeting minutes of August 12, 2021, along with the above corrections.

All in Favor: (4) **AYES – Goodlein, Langenburg, Long, Trimberger**
 (0) **NAYS**

Motion Carried

TREASURER’S REPORT

Motion and seconded made by President Langenburg and Vice-President Trimberger to approve the Treasurer’s Report as presented.

All in Favor: (4) **AYES – Goodlein, Langenburg, Long, Trimberger**
 (0) **NAYS**

Motion Carried

LIBRARIAN’S REPORT

Director Shank confirmed her written report and added the following:

- Most of the Summer programs were concluded in July; there were two programs in August.
- She is looking at passive programs for September.
- She has tentative plans for an October movie program.

Motion and seconded made by President Langenburg and Trustee Goodlein to approve the Librarian’s Report as presented.

All in Favor: (4) **AYES – Goodlein, Langenburg, Long, Trimberger**
 (0) **NAYS**

Motion Carried

OLD BUSINESS

In regard to the COVID Response Plan Update, Director Shank provided an email communication from Clare Membiela, an attorney and frequent consultant for members of the Mid-Michigan Library League (MMLL) in which she discussed mask and vaccination policies and issues. Additionally, a sample Luther Area Public Library Epidemic/Pandemic Policy (based on the Bellaire Public Library’s Policy) was provided for the Board’s review. Since this information was just presented to the Board this evening, the issue was **TABLED** and will be voted on at the October 14, 2021 meeting.

Motion and seconded made by President Langenburg and Trustee Goodlein to walk-back her motion made at the August 12, 2021 meeting of the addition to

the current COVID-19 employment policy of requiring employees to either be vaccinated or tested weekly.

**All in Favor: (4) AYES – Goodlein, Langenburg, Long, Trimberger
 (0) NAYS**

Motion Carried

A brief discussion was held regarding the replacement of the employees' door and whether we should also see if both front doors also need to be replaced. Any doors replaced should be steel doors with windows. Director Shank said that no contractors have called her back yet in her quest for bids.

NEW BUSINESS

Jody's party will be Saturday, September 11, 2021, from 11 a.m. – 2 p.m. The library opens at 10:30 a.m. but the party preparations will begin at 10 a.m. The menu was reviewed and it was suggested that perhaps one person could man the food station and serve the guests so as to limit the public's contact with the food.

Jody is still a signatory at the Lake Osceola State Bank. Although retiring, Jody has agreed to be a casual employee and work occasionally when her schedule permits. In fact, she will be covering for Director Shank when Director Shank attends the Annual MMLL Meeting and when Director Shank will be out of town for several days in October.

Motion and seconded made by President Langenburg and Vice-President Trimberger to keep Jody on as a casual employee who will fill in when asked if her schedule permits. And as such, she will remain a signatory at the Lake Osceola State Bank.

**All in Favor: (4) AYES – Goodlein, Langenburg, Long, Trimberger
 (0) NAYS**

Motion Carried

TRUSTEE COMMENTS

None.

BUDGET AMENDMENTS

Motion and seconded made by Vice-President Trimberger and President Langenburg regarding Blue Bag Adjustments to:

- Increase Receipts, line 7, IRWS Blue Bags (Column D) to \$18,000.00 and
- Increase Expenditures, line 13, IRWS Blue Bags (Column D) to \$18,000.00.

**Roll Call Vote: (4) AYES – Goodlein, Langenburg, Long, Trimberger
(0) NAYS**

Motion Carried

Motion and seconded made by Trustee Goodlein and Vice-President Trimberger regarding Memorial Donations for Shirley Winqvist and Sharon Baker to:

- Increase Receipts, line 9, Donations (Column D) by \$7,370.00; for a new total of \$9370.00
- Increase Expenditures, line 11, Equipment/Software/Biblionix (Column D) by \$3,370.00; for a new total of \$8370.00
- Increase Expenditures, line 5, Books & Movies (Column D) by \$4,000.00; for a new total of \$10,130.00

**Roll Call Vote: (4) AYES – Goodlein, Langenburg, Long, Trimberger
(0) NAYS**

Motion Carried

NEXT MEETING DATE

October 14, 2021 at 4:30 p.m.

ADJOURNMENT

Motion and seconded made by President Langenburg and Trustee Goodlein to adjourn the meeting at 5:25 p.m.

Respectfully submitted,

Karin Goodlein, Trustee